



### **By appointment ONLY for all Consular services**

The Consulate General of the Co-operative Republic of Guyana in Toronto, Canada, wishes to inform that effective Monday August 22<sup>nd</sup>, 2022, the Consulate will be open to accommodate in-person consular services by **APPOINTMENTS ONLY**.

Appointments will be available from Mondays to Thursdays from 9:30 a.m. to 4:00 p.m. **Appointments can be booked by the following means: -**

- By utilizing the “**Book an Appointment**” tab on our website, <https://guyanaconsulatetoronto.com/book-an-appointment/>
- Call 416-494-6040, 416-494-6059 or 416-494-2679 during hours of 9:00 a.m. to 4:30 p.m. on Mondays to Thursdays, and 9:00 a.m. to 4:00 p.m. on Fridays.
- Email [info@guyanaconsulate.com](mailto:info@guyanaconsulate.com)
- Direct message @GuyanaConsulateToronto on Facebook or Instagram.

When booking an appointment, the person in need of a particular consular service will be required to provide their full name and contact information.

**Please note that the Consulate will not be accommodating persons who visit the office without an appointment.**

**Arrive on time for appointments-** Persons who arrive early for their appointments will be required to wait in the parking lot or outside of the building to avoid overcrowding or congregations on the corridors or common spaces, which the Consulate shares with other entities in the office building.

**The Consulate will continue to conduct virtual interviews for the notarization of life certificates for pensioners and applications for new passports if they are unable to or do not want to appear in-person, and the Consulate will continue to accept mail-in applications for Birth, Marriage, and Death certificates.**

Following the video call, **pensioners** will be required to mail in their life certificate form along with a return envelope.

While **passport applicants** will be required to mail in all listed requirements on the Consulate's official website <https://guyanaconsulatetoronto.com>, additionally, applicants will also be required to mail in a prepaid, self-addressed return express/courier service envelope when mailing in their applications for the new passport.

The new passport and documents will be returned to the applicant via the prepaid, self-addressed return express/ courier service envelope. Payment of application fees are to be made by money order payable to the "Consulate General of Guyana".

**When conducting any business with the Consulate please bring a VALID GOVERNMENT ISSUED Photo Identification (Citizenship cards or any outdated forms of ID will not be accepted). However, for Power of Attorneys, Health Cards are not acceptable as the second piece of Photo ID.**

All fees must be made payable to THE CONSULATE GENERAL OF GUYANA and are NON-REFUNDABLE once applications have been submitted for processing.

**The Consulate reserves the right to not provide services to persons who are in violation of the policies of the Consulate with regards to accessing in-person consular services.**

**Consulate General of Guyana**

**Toronto, Canada**

**August 11, 2022**