

Republic of Guyana  
**APPLICATION FOR A GUYANA PASSPORT**

FORM A

|                      |
|----------------------|
| Surname:             |
| Maiden Name:         |
| First Name:          |
| Second Name:         |
| Third Name (if any): |

|  |                      |
|--|----------------------|
| <b>FOR OFFICIAL USE ONLY</b>   |                      |
| Passport No.: _____  | Date of issue: _____ |
| Indicate whether applicant is: <input type="checkbox"/> Under 16 years <input type="checkbox"/> 16 and above |                      |

**IMPORTANT: READ INSTRUCTIONS CAREFULLY BEFORE COMPLETING THIS FORM**  
**INSTRUCTIONS ON HOW TO COMPLETE FORM**

- (A) **Males** (married or single) and women who have been married (16 years of age or over). Complete Sections 1, 2, 6 and 7 if appropriate to their own applications.
- (B) **Married women** of any age (including widows and women whose marriage haven't been terminated) are required to complete Sections 1, 2, 3, 6 and 7 and if appropriate to their own applications, section 4.
- (C) **Each person will be issued with their own passport.** In cases where either parent is not available an Affidavit from a Justice of Peace or Commissioner of Oaths is required. The affidavit must indicate that the child/children is/are in the custody of either parent making the representation to apply and uplift the passport for the child/children, or that the applicant is the guardian of the child.
- (D) **Signing the form.**

Section 7 should be completed by the person (the recommender) verifying the declaration and who must be a Member of Parliament, Mayor of City/Town, Regional/ Village Chairman, Attorney-at-Law, Permanent Secretary, Senior Officers of the Joint Services ( below the rank of Superintendent/ Lieutenant ) or Headmaster/Headmistress/Principal of Schools, Lecturers at Tertiary Institutions, Doctors, Justices of the Peace and Commissioners of Oaths and Affidavits, Business Managers or any person of similar standing personally acquainted with the applicant.

When a previous marriage has been dissolved, the applicant would be required to produce the final decree of divorce or annulment.

The recommender must be a citizen of the Republic of Guyana who would have known the applicant for two (2) years or more, but must not be a member of the applicant's immediate family including mother, father, husband, wife, uncle, aunt, son, daughter, etc.

**DOCUMENTS TO BE PRODUCED**

All documents must be produced in duplicate (certified copy or original and photocopy)

- (E) (i) Males (**married or single**) and women who

**have not been married** should produce birth certificates or certificates of naturalization or registration and identification cards as a citizen of Guyana as the case may require.

(ii) **Married women** (including widows and women whose marriage have been terminated) applying for a passport should produce documents specified in (i) above, together with marriage certificate.

(iii) **NOTE:** Where an Order has been made by the High Court or in Chambers or by a Magistrate regarding the custody of a child, such Order must be produced and the nature of the Order stated.

(iv) **Change of Name.** If the applicant has changed his or her name by Deed Poll and has registered the change the Deed Poll must also be submitted along with a recent Birth Certificate (within 6 months) as evidence that a change of name has been effected.

(v) **Persons born outside the Republic of Guyana** as constituted on 3<sup>rd</sup> November, 1978 and all persons claiming Citizenship by descent, naturalization or registration , must complete Section 4B and produce documentary evidence in support of the statement made there in. e.g. birth certificate of descent (Father/mother), naturalization or registration document, or other evidence of citizenship.

**PHOTOGRAPHS**

The colour photograph of the applicant will be taken at the booth at the Central Immigration and Passport Office by a Data Entry Immigration Clerk. You must submit a photograph which must confirm to the following specifications.

Photographs must not be larger than 45 x 35mm (1.77 x 1.38 in) nor smaller than 32 x 26mm (1.26 x 1.02 in). Portraits taken with a digital camera should be at high quality and resolution and be printed on photo quality paper.

The recommender is also required to endorse and stamp the reverse side of the copy of the photographs with the words:

**"I certify that this is a true likeness of Mr., Mrs. or Miss....."** and

add his or her signature.



FORM A

To Chief Passport Officer

This is to certify that, I ..... am the legal guardian of  
Name in full

I hereby authorize you to issue him/her with a passport of the Republic of Guyana.

Signature .....

Relationship of applicant to child.  Parent  Guardian

5 USE OF PASSPORT

Passport required for travelling to: .....

Purpose of travel .....

6 DECLARATION

Please indicate by a tick in the box provided

- A – I the undersigned, hereby apply for the issue of a passport.
- B – I declare that the information given in this application is correct to the best of my knowledge and belief
- C – That I have not lost the status of Citizen of the Republic of Guyana.
- D – That I have not previously held or applied for a passport of any description.
- E – That all previous passports granted to me have been surrendered, other than  
travel Document No. .... which is now attached and that I have made no other application  
for a passport since the attached passport or travel document was issued to me.

Signature.....Date.....

7 REFERENCE: Applies to persons applying for a passport

Recommender: I.....certify that the applicant has been known  
Personally to me for.....years and that to the best of my knowledge and belief, the facts stated on this form are true and correct.

Signature.....Date.....

Rank or Profession.....

Address.....

.....

.....

Office Stamp (if any)

IMPORTANT: Applicant and recommender are warned that should any statement contained in their respective declarations prove to be untrue, the consequences to them may be serious. The attention of persons who are asked to sign this declaration is specially called to the fact that it should be signed from personal knowledge of the applicant and not from information obtained from persons, and that they should know the applicant for at least two (2) years.

**FORM A**

**Lost or Stolen Passport Information Sheet**

|   |                             |
|---|-----------------------------|
| Surname:  |                             |
| First Name (s):   |                             |
| Gender <input type="checkbox"/> Male <input type="checkbox"/> Female  | Passport number             |
| Date of birth   | Date of issue               |
| Place of birth  | Document (Registration) No. |
| Document Type   | Was police notified         |
| Date loss   | Date of recovery            |
| Date of police notification<br>Police Report No.  |                             |
| Place of loss   |                             |
| Place of issue  |                             |
| Recovery measures   |                             |
| Remarks/Observations  |                             |
| I hereby certify that the above particulars are correct and undertake that in the event of the passport coming again into my possession it will be handed over to the Passport Office or the nearest Police Station in Guyana or Guyana Consulate Overseas. |                             |
| Signed: ..... Date:.....  |                             |

**FOR OFFICIAL USE ONLY**

**DOCUMENTS PRODUCED TO BE NOTED HERE**

|                               |                      |                 |
|-------------------------------|----------------------|-----------------|
| Applicant's birth certificate | Marriage certificate | Other documents |
|-------------------------------|----------------------|-----------------|

Passport fee \$:.....

Receipt #:.....

Received by:.....

Checked by:.....

Passport signed by:.....

Signature:.....